





**CERTIFIED COPY**  
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Before starting any Construction the site must conform with the plans sanctioned and all the conditions as proposed in the plan should be fulfilled.  
The validity of the written permission to execute the work is subject to the above conditions.

The building materials that will be stacked on Road/Passage or Foot-path beyond 3-months or after construction of G. Floor, whichever is earlier may be seized forthwith by the K.M.C. at the cost and risk of the owner.

A suitable pump has to be provided i.e. pumping unfiltered water for the distribution to the flushing cisterns and urinals in the building incase unfiltered water from street main is not available.

No rain water pipe should be fixed or discharged on Road or Footpath. Drainage plan should be submitted at the Borough Executive Engineer's Office and the sanction obtained before proceeding with the drainage work.

Non Commencement of Erection/ Re-Erection within Five year will Require Fresh Application for Sanction

Design of all Structural Members including that of the foundation should conform to Standards specified in the National Building Code of India



THE SANCTION IS VALIED UP TO 23.11.2015

**KOLKATA MUNICIPAL CORPORATION**  
BUILDING DEPARTMENTS  
**CERTIFIED COPY OF B.S. PLAN**  
No. 2020/2024/6... Dt. 24/11/2020  
Borough No. 22  
Assistant Engineer Executive Engineer

**RESIDENTIAL BUILDING**

CONSTRUCTION SITE SHALL RE MAINTAINED TO PREVENT MOSQUITO BREEDING AS REQUIRED U/S 496 (1) & (2) OF CMC ACT 1980. IN SUCH MANNER SO THAT ALL WATER COLLECTION & PARTICULARLY LIFT WELLS, VATS, BASEMENT CURING SITES, OPEN RECEPTACLES ETC. MUST BE EMPTIED COMPLETELY TWICE A WEEK.

Necessary steps should be taken for the safety of the lives of the adjoining public and private properties during construction.

Plan for Water Supply arrangement including SEMILI G. & O. H. reservoirs should be submitted at the Office of the Ex-Engineer Water Supply and the sanction obtained before proceeding with the work of Water Supply any deviation may lead to disconnection/demolition

All Building Materials to necessary & construction should conform to standered specified in the National Building Code of India.

DEVIATION WOULD MEAN DEMOLITION

Sanctioned subject to demolition of existing structure to provide open space as per plan before construction is started  
Executive Engineer (C) BR. Asst. Engineer (C) Pt. PLAN - 22

**BUILDING DEPARTMENT**  
KOLKATA MUNICIPAL CORPORATION  
S. S. BANERJEE ROAD  
KOLKATA - 700014  
Date: 01/11/2019  
**OFFICE CIRCULAR NO. OF 2019-20**  
Submission of EOC / mutation certificate from BEALDO in the added area of ECAC 16, within ward no 302 to 344 is not mandatory for the purpose for sanction of building plan / 302, 303A of the ECAC Act, 1980 on a land of area upto 105 Sq.M.  
During processing the proposal for sanction of building plan, department has to confirm the following points:  
1. Assessment record (Copy of Assessment book or B) of ECAC has to consult if BIL, Pukur or Pukuria is mentioned in the deed of conveyance.  
2. Land should not be vested land or Government Acquired Land. This may be confirmed from copy of Assessment book or B of Assessment Department.  
3. Land should not be within the jurisdiction of East Kolkata Wetland Management Authority.  
4. Land should be a buildable site and there should not be any physical existence of water body. This should be confirmed by physical inspection.  
5. In case where the system is linked for NCC from 7502, each file has to send to Environment & Heritage Department (under 7502) for necessary clearance and sanctioning the system to proceed for sanction.  
6. In case where BIL, Pukur or Pukuria is mentioned in the deed of conveyance, Building Department shall send the information to the concerned BEALDO and ECAC is going to sanction a building plan at the earliest possible date & intimation. If BEALDO has any objection in this regard, he/she has to send the objection within 15 working days from ECAC will give sanction if no objection is filed by the BEALDO within stipulated time.  
Every sanction if no objection is filed by the BEALDO within stipulated time.  
Municipal Council in its meeting dated 23/01/2019 vide item no 302A-302.11 approved the same for implementation pending approval of the Government.  
This Circular is issued in registration of the Circular No 05 of 2019-20 dated 06/08/2019 issued by Director General (Building).  
Director General (Building)

- Copy to:
1. OSD to Municipal Mayor.
  2. OSD to Municipal Commissioner.
  3. Spt. Municipal Commissioner (C&A).
  4. ECAC (B&S) Branch.
  5. All Dy. Ch. Engineer (B).
  6. All Dy. Ch. Engineer (C) / Ex. Engineer of Borough Offices (Building).
  7. Member, Executive Committee, Council of Architects.
  8. Chairperson, I.A. W.D. Branch.
  9. Secretary, IAS Association.
  10. Dy. Manager (Operations) / Bldg.
  11. AO (B) - for circulation.

**RESIDENTIAL BUILDING**